

Dear Valued Supplier,

Yanfeng Global Automotive Interiors (YFAI) will be implementing IQS, a cloud based application, as a best in class approach to Quality Management. The IQS enterprise system will provide improved collaboration with our supply base and is a significant upgrade from our legacy systems. Using IQS promotes timely online communication, allowing easy access to all quality/delivery issues, file sharing (eliminating manual 8D forms), and a broadened Performance Scorecard with no subscription cost to our suppliers.

Supplier participation is essential for the successful implementation and use of IQS. Our plan is to implement the IQS software in a planned, deployment wave approach, starting in the first quarter of 2019. Therefore, your action is needed by Friday, November 16, 2018.

**You were identified as a key contact for your company. Please forward this communication to the appropriate personnel within your company to ensure a timely and accurate submission of the required contact information.**

YFAI is requiring each supplier manufacturing facility that provides product to us to initially submit three contacts whom will be listed within the IQS application: one from plant quality, one from plant materials, and one from corporate (for escalation and administrative communications). These contacts are the primary interface between your company and our plants and will be responsible to act and/or pass information on to others within your organization.

***Responses are requested by Friday, November 16, 2018.***

*Please click on the link below (from your computer or your smartphone) to complete and submit the online form. If your company has more than one manufacturing location that ship products to YFAI, use the same link to complete a separate submission for **each** unique YFAI Supplier ID and address, with the aligning contact names.*

**[YFAI SUPPLIER CONTACT FORM](#)**

Or copy/paste the URL into your internet browser:

[https://forms.office.com/Pages/ResponsePage.aspx?id=YQuW6g\\_mUSHY1pQhK80zNy\\_ujQLbt5Om-GpojOLVldUOUxWQUtTWFBTRFA0N0U1UDFFRVVWMVVBVy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=YQuW6g_mUSHY1pQhK80zNy_ujQLbt5Om-GpojOLVldUOUxWQUtTWFBTRFA0N0U1UDFFRVVWMVVBVy4u)

YFAI IQS training and support details will be provided in direct communications to your submitted contacts, based on the assigned deployment wave date. Further updates will published on the YFAI Supplier website <https://www.yfai.com/en/suppliers>.

Best Regards,

YFAI Procurement, Supplier Chain Management, Quality, IT and Operations